

# MEGASHOW

## Home, Garden, & Business Expo

Dear Exhibitor, Thank you for your participation in our 2025 Mega Show.

### **Mega Show hours are as follows:**

Thursday March 20<sup>th</sup> 8:00 AM to 6:00 PM - Open for exhibitor set-up.

Friday March 21<sup>st</sup> 8:00 AM to 10:00 AM - Open for exhibitor set-up

10:00 AM to 8:00 PM - Mega Show open to the public.

Saturday March 22<sup>nd</sup>: 10:00 AM to 8:00 PM - Mega Show open to the public.

Sunday March 23<sup>rd</sup>: 12:00 noon to 5:00 PM - Mega Show open to the public.

5:00 PM to 6:00 PM - Open for exhibitor tear-down.

Monday March 24<sup>th</sup>: 8:00 AM to 6:00 PM – Open for exhibitor tear-down.

PLEASE NOTE: REGULAR BUSINESS HOURS OF THE GALLERIA ARE M-SAT 10A-8P & SUN 12 NOON-5P. IT IS EXTREMELY IMPORTANT FOR US TO BE CONSIDERATE GUESTS OF THE GALLERIA. AVOID DOING ANYTHING TO IMPEDE CUSTOMER TRAFFIC DURING BUSINESS HOURS. THANK YOU IN ADVANCE FOR YOUR COOPERATION.

GALLERIA RULES: ALL RUBBER TIRES MUST BE PLACED ON CARDBOARD OR CARPET. ALL MOTORIZED VEHICLES MUST BE PLACED OVER AN OIL-PROOF FLOOR COVER. NO HARDWARE FASTENING TO WALLS OR FLOORS. PROTECT TILE FLOORS AT ALL TIMES.

### **A great Mega Show experience is as easy as 1 2 3.**

#### **Please read and follow these instructions carefully:**

1. **Set up your exhibit booth.** During setup hours access the building at the ground-level entrance next to the AAA Southwestern PA office. **THIS IS THE ONLY ENTRANCE THAT CAN ACCOMMODATE LARGE ITEMS. THE MAXIMUM OPENING IS APPROXIMATELY 10 FT 0 IN WIDE X 9 FT 9 IN HIGH. ANY EXHIBIT THAT WILL NOT FIT THROUGH A 3 FT X 7 FT DOOR MUST USE THIS ENTRANCE.** This door is **HARD** to open and close and loses a lot of heat. Please schedule your arrival by calling 814-431-8617 to keep this operation as efficient as possible.

**Unloading etiquette: Unload everything immediately and then move your truck to make room for the next guy. The Galleria has several carts for your convenience. Please unload them immediately and return them to the hall across from the AAA office.**

Stop by the Mega Show office or call Karl at (814)431-8617 for help locating your booth or any other questions. **If you requested electricity on your registration form, you will be assigned a booth within 25 ft of a single 120 volt plug-in. Please bring your own 25 ft extension cord.**

2. **Enjoy the Mega Show.** To avoid congestion, please plan to arrive at least ½ hour before the show opens to the public. Please keep your exhibit open until the closing time of the show each day.

3. **Remove your exhibit.** *During tear down hours please continue to use the entrance near the AAA Southwestern PA office.* Tear down and move out hours are listed above. Anything left behind at the end of tear down hours becomes the property of the Mega Show committee.

Exhibitors are encouraged to promote and conduct their own sweepstakes giveaways at their booth and also to donate gifts for the “wheelbarrow of prizes” that will be raffled off by the show sponsors. Donors will receive recognition on the wheelbarrow and in various Mega Show advertising. So that each exhibitor can concentrate on working with their own customers, we strongly discourage exhibitors from going to other exhibitor’s booths to solicit.

We look forward to seeing you at the show.

The Cambria-Somerset County Mega Show Committee.